

BIRTHDAY PARTIES AT THE HYDE PARK ART CENTER



5020 S. Cornell Avenue
Chicago, Illinois 60615

Telephone (773) 324-5520
Fax (773) 324-6641
www.hydeparkart.org

HPAC hosts birthday parties for children ages 3 and up. Parties are held Saturday or Sunday afternoons in one of our multipurpose studios. They last 2 hours, from 1:00 - 3:00pm (Sunday only) or 2:00 – 4:00pm (Sat. or Sun.).

COST:

The cost of a party is \$250 for members/ \$270 for non-members (up to 15 children). A \$60 non-refundable deposit is required to hold the space; the balance is due at least one week **prior to the party**. If the party is less than 3 weeks away, the full amount is due at booking. This includes:

- Two hour HPAC space rental
- 60 – 75 minute main art workshop
- Additional art activity (face painting, etc)

ABOUT THE PARTY:

The main activity of the party is a hands-on workshop led by a HPAC teaching artist. This lasts approximately 1 hour and 15 minutes. During the rest of the party, while the children are opening presents, playing games, or enjoying refreshments, the artist will lead a less structured artistic activity like face painting or creating birthday cards.

Please note: The artist will not be responsible for leading games or additional entertainment, other than the activities listed above. Parents may plan some simple activities while the children are doing face painting or enjoying refreshments.

POSSIBLE MAIN ACTIVITIES:

Families can choose the main art activity from a range of options. If you give us enough lead-time, we can tailor a party to a specific theme (medieval castle, fantasy, outer space, etc.)

- Puppet-making
- Mask-making
- Book-making
- Painting and collage
- Giant paper people
- Clay sculpture

DECORATIONS & REFRESHMENTS:

Parents can decorate the studio prior to the party (please check with HPAC staff about the studio schedule). The Art Center has a refrigerator/freezer to store ice cream and other refreshments. Also, pizza can be delivered to the Art Center.

PARENT RESPONSIBILITIES:

- Parents must be at the Art Center 30 minutes before the party is scheduled to begin to ensure that all details are set and to receive guests as they arrive.
- At least 2 adults must be present in the classroom and be available to supervise the children at all times. There is a maximum of 6 parents in the classroom during the artist led activity. Additional parents can explore the Art Center galleries or congregate in 4833, the art resource center.
- Running and playing in the gallery space is strictly prohibited; *parents will be held responsible if artwork exhibited in the gallery is damaged.*
- Parents are responsible for conducting any additional activities and games; the artist is responsible for the main art activity and the secondary art activity.
- Adults should begin cleaning and packing 15 minutes before the end of the party.
- Parents are responsible for cleaning up from refreshments, gift opening, and games. The artist is responsible for cleaning up from art projects.

This form represents a contract between the Art Center and the parents throwing the birthday party. To ensure the safety and enjoyment of the children, parents, and artists, parents must abide by these terms. If you have any questions, need any additional information, or would like to make a reservation, please contact the Director of Education, 773.324.5520 x1011.

BIRTHDAY RESERVATION

Child's name _____ Age _____

Parent's name _____ Phone _____

Address _____

Date of party: Sat./Sun. _____ Time: (circle one) 1:00pm – 3:00pm 2:00pm-4:00pm

Expected number of children (15 max) _____ Adults (2-6) _____

Main activity (and theme, if applicable) _____

Credit card name and # (Visa/MC): _____ Expir. date: _____

HPAC office use:

Artist: _____ Phone number _____

Total: \$250 members/\$270 non-members

Deposit: \$60 Date paid _____ Method of payment _____

Balance: \$190/\$210 Date paid _____ Method of payment _____

Payment info: _____