

# BIRTHDAY PARTIES AT THE HYDE PARK ART CENTER



5020 S. Cornell Avenue  
Chicago, Illinois 60615

Telephone (773) 324-5520  
[www.hydeparkart.org](http://www.hydeparkart.org)

Hyde Park Art Center hosts birthday parties for children ages 3 and up. Parties are held Saturday or Sunday afternoons in one of our multipurpose studios. They last 2 hours, from 1:00 - 3:00pm or 2:00 - 4:00pm.

## **COST:**

The cost of a party is \$250 for members/ \$270 for non-members (up to 15 children). A \$60 non-refundable deposit is required to hold the space; the balance is due at least one week **prior to the party**. If the party is less than 3 weeks away, the full amount is due at booking.

This includes:

- Two hour HPAC space rental
- 60 - 75 minute main art workshop
- Additional art activity (where applicable)

## **ABOUT THE PARTY:**

The main activity of the party is a hands-on workshop led by an Art Center Teaching Artist. This lasts approximately 1 hour and 15 minutes. During the rest of the party, while the children are opening presents, playing games, or enjoying refreshments, the artist may lead a less structured artistic activity like creating birthday cards.

**Please note:** The artist will not be responsible for leading games or additional entertainment, other than the activities listed above. Parents may plan some simple activities while the children are enjoying refreshments.

## **POSSIBLE MAIN ACTIVITIES:**

Families can choose the main art activity from a range of options. If you give us enough lead-time, we can tailor a party to a specific theme (medieval castle, fantasy, outer space, etc.)

- Puppet-making
- Book-making
- Mask-making
- Painting
- Sculpture
- Collage
- Air-Dry Clay Activities
- Mixed Media

## **DECORATIONS & REFRESHMENTS:**

Parents can decorate the studio prior to the party (please check with Art Center staff about the studio schedule). The Art Center has a refrigerator/freezer to store ice cream and other refreshments. Also, pizza can be delivered to the Art Center.

**PARENT RESPONSIBILITIES:**

- Parents must be at the Art Center 30 minutes before the party is scheduled to begin to ensure that all details are set and to receive guests as they arrive.
- At least 2 adults must be present in the classroom and be available to supervise the children at all times. There is a maximum of 6 parents in the classroom during the artist led activity. Additional parents can explore the Art Center galleries or congregate in 4833 Project Space (the art resource center), or Bridgeport Coffee Company.
- Running and playing in the gallery space is strictly prohibited; *parents will be held responsible if artwork exhibited in the gallery is damaged.*
- Parents are responsible for conducting any additional activities and games; the artist is responsible for the main art activity and the secondary art activity.
- Adults should begin cleaning and packing 15 minutes before the end of the party.
- Parents are responsible for cleaning up from refreshments, gift opening, and games. The artist is responsible for cleaning up from art projects.

This form represents a contract between the Art Center and the parents throwing the birthday party. To ensure the safety and enjoyment of the children, parents, and artists, parents must abide by these terms. If you have any questions, need any additional information, or would like to make a reservation, please contact the Registrar at 773.324.5520 x1016.

**BIRTHDAY RESERVATION**

Child's name \_\_\_\_\_ Age \_\_\_\_\_

Parent's name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Date of party: \_\_\_\_\_ (circle one) SAT/SUN Time: 1:00 - 3:00pm / 2:00-4:00pm

Expected number of children (15 max) \_\_\_\_\_ Adults (2-6) \_\_\_\_\_

Main activity (and theme, if applicable) \_\_\_\_\_

Card # \_\_\_\_\_ Exp \_\_\_\_\_ CVV \_\_\_\_\_

**HPAC office use:**

Artist: \_\_\_\_\_ Phone number \_\_\_\_\_

Total: \$250 members/\$270 non-members

Deposit: \$60 Date paid \_\_\_\_\_ Method of payment \_\_\_\_\_

Balance: \$190/\$210 Date paid \_\_\_\_\_ Method of payment \_\_\_\_\_

Payment info: \_\_\_\_\_

invoice#: \_\_\_\_\_